



### **INSTRUCTIONS FOR MARCH OF DIMES INDIVIDUAL MAIL IN ORDERS**

If you would like to send us your order by mail and pay by check, money order, bank check / debit card, or credit card, please follow these instructions:

1. Go to the March of Dimes Products Page on our web site: [www.awarenessproductsonline.com/marchofdimes](http://www.awarenessproductsonline.com/marchofdimes)
2. Click on the "Individual Section"
3. Add the items you want to your "Shopping Cart"
4. Once you have completed adding your products to the Shopping Cart page, add your zip code and click "Calculate Shipping"
5. Select the method of shipment you want from the drop down menu
6. Click on "Check Out"
7. On the Check Out page, either type in your information or print this page and write in your information
8. All orders being shipped to California must include 7.75% sales tax
9. PRINT OUT your CHECK OUT page (Please make a copy for your records!) and mail this in with your payment for the total amount to:

**AwarenessProductsOnline.com**  
**March of Dimes Promotion**  
**Department 3982**  
**PO Box 5008**  
**Stacy, MN 55078-5005**

#### **Please Note:**

- Please refer to our web site to see the proceed amounts per product that directly benefit the March of Dimes.
- Orders are not shipped until complete. If we are currently out of stock of one or more of the items you are ordering and do not want to wait until your order is complete, please place individual orders for backordered items. For current product availability, please check our web site at [www.AwarenessProductsOnline.com/marchofdimes](http://www.AwarenessProductsOnline.com/marchofdimes).
- Credit cards are charged and checks are processed at the time the order is received.
- If you pay by check, your cancelled check is your receipt.
- There is a \$25.00 charge for returned checks.
- If an order is returned to us due to an insufficient or incorrect mailing and / or ship-to address which you provided, you will be notified and asked to provide and / or verify your mailing or shipping information and asked if you would like your order reshipped. If you request your order to be re-shipped, the prevailing shipping rate plus \$3.50 will be charged to your credit card or you will be asked to send in a check to cover these costs before it is re-shipped.
- FedEx will not deliver to a Post Office Box.
- If you provide an accurate e-mail address, a FedEx tracking notification will be e-mailed to you when your order has shipped.
- Please add 7.75% to all orders being shipped to California.
- For order problems, to modify your order, to check on delivery of your order or for other customer service questions, please email [orderissues@awarenessproductsonline.com](mailto:orderissues@awarenessproductsonline.com). Or call toll free 1-866-902-7780 (7AM - 5PM CST Monday - Friday).
- Sorry, no phone orders will be accepted due to security reasons.

You may obtain a copy of the March of Dimes annual financial report by writing to March of Dimes Birth Defects Foundation, Box 2000, White Plains, NY 10602. (914) 428-7100. In FLORIDA, A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING 1-800-435-7352, TOLL-FREE WITHIN THE STATE. Our Florida registration number is: CH569. In Maryland, copies of documents and information submitted by March of Dimes are available for the cost of copies and postage from the Secretary of State, Statehouse, Annapolis, MD 21401, 1410-974-5534. In Mississippi, the official registration and financial information of March of Dimes may be obtained from the Mississippi Secretary of State's office by calling 1-888-236-6167. In New Jersey, INFORMATION FILED WITH THE ATTORNEY GENERAL CONCERNING THIS CHARITABLE SOLICITATION AND THE PERCENTAGE OF CONTRIBUTIONS RECEIVED BY THE CHARITY DURING THE LAST REPORTING PERIOD THAT WERE DEDICATED TO THE CHARITABLE PURPOSE MAY BE OBTAINED FROM THE ATTORNEY GENERAL OF THE STATE OF NEW JERSEY BY CALLING (973) 504-6215 AND IS AVAILABLE ON THE INTERNET AT [www.njconsumeraffairs.gov/ocp.htm#charity](http://www.njconsumeraffairs.gov/ocp.htm#charity). New York residents may obtain a copy of March of Dimes' annual report by writing to the Office of the Attorney General, Department of Law, Charities Bureau, 120 Broadway, New York, NY 10271. In North Carolina, financial information about March of Dimes and a copy of its license are available from the State Solicitation Licensing Branch at (888) 830-4989. In Pennsylvania, the official registration and financial information of March of Dimes may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1-800-732-0999. In Virginia, a financial statement for the most recent fiscal year is available upon request from the State Division of Consumer Affairs, P.O. Box 1163, Richmond, VA 23209, 1-804-786-1343. In Washington, you may obtain additional financial disclosure information by contacting the Secretary of State at 1-800-332-GIVE. West Virginia residents may obtain a summary of the registration and financial documents from the Secretary of State, State Capital, Charleston, WV 25305. REGISTRATION OF THE AGENCIES DESCRIBED ABOVE DOES NOT IMPLY ENDORSEMENT . (Updated 10/06)